

Open Space Acquisition Commission

2 Spring Street
Marion, MA 02738

Special Meeting Minutes

February 19, 2026
6:00 PM

Meeting was conducted as a zoom meeting with participants online pursuant to *An Act Extending Certain COVID-19 Measures Adopted During the State of Emergency*. The meeting was recorded.

Committee Members Present: John Rockwell, Norm Hills, Tom Friedman, and Adele Sands.
Committee Members Not Present: Kitty de Groot

Also in Attendance: Shaun Walsh

AGENDA:

1. **Call to order** – The meeting was called to order at 6:00 PM
2. **Request for Letter of Support for proposed Sippican Land Trust (SLT) project** – Rockwell asked if all had a chance to review information provided by Jeff Doubrava from SLT at the Feb 5, 2026 MOSAC meeting. Hills asked if MOSAC had to do anything if the grant is awarded to SLT. Rockwell indicated that MOSAC would have to approval by filling a Federal Compatible Use Determination. Sands asked if MOSAC would be obligated to maintain the trail. Rockwell stated that that would be the responsibility of SLT.

Sands made a Motion to submit a letter of support for the proposed SLT project. Motion was seconded by Friedman. Motion approved by unanimous vote.

Hills agreed to prepare the letter and send to Will Tift.

3. **Point Road Path CPA Application**

Rockwell asked if everyone on the committee had a chance to review the draft CPA grant application for Point Road Bike Path engineering services. He pointed out the key elements being financial and timeline.

Rockwell noted that the initial tasks would be the field survey by the engineer and filing of an NOI. John offered that if the Committee (versus the engineering firm) filed the NOI, it would result in a savings of \$1,500. Members felt that the NOI work could best be done by the engineering firm and not the Committee.

Rockwell noted a change would be made to the draft application before submittal. The change is to correct the name of the road called out under Task 4 on page 6 of the application where there is an incorrect reference to Jessica Drive; this will be changed to Joanne Drive.

Hills asked for clarification that the engineer would provide their opinion in writing relative to their recommended changes to the surface of the existing bike path (Task 4 on page 6). Rockwell stated that all deliverables including this one would be listed in the contract deliverables and the Committee would have a chance to review the draft contract documents before they are issued.

Hills asked about the format of the CPA application and does not seem to be the same as in the past. Rockwell noted that he used the current application form.

Hills asked for clarification on whether the CPA grant was asking for more money or use of existing money. Rockwell noted that it was for additional money.

Hills noted a recommended change in the list of enclosures in the cover letter; the word "approve" should be changed to "accepted".

Hills also asked if the engineering plans that Charon will provide will be signed and stamped. Rockwell responded they would.

Rockwell also noted that the work to be done will include a storm water plan with any wetland permits needed.

Rockwell indicated that we would present the application on the 20th.

Friedman made a Motion to submit the application in its current form, with the correction of the name of Jenna Drive. Sands seconded the Motion. The Motion was approved by unanimous vote.

4. **Adjourn** – motion to adjourn made by Hills; motion seconded by Sands and approved by unanimous vote. The meeting adjourned at 6:23 PM.

Minutes prepared by Kitty de Groot, Clerk

Approved: March 5, 2026