



WATER & SEWER REGULATIONS REVIEW COMMITTEE
Meeting Minutes
January 15, 2026

Marion Town House Annex, 14 Barnabas Road

MEMBERS PRESENT: John W. Hoagland (arrived at 3:45pm)
Sean Sweeney
Kevin Halligan
Lori Desmarais
Nathaniel Munafo
Meghan Davis
Albin Johnson

ALSO PRESENT: Geoff Gorman; Norman Hills; Colonel Briggs; Sherman Briggs; Sandria Parsons

The meeting was called to order at 3:00pm. This meeting was recorded by ORCTV and is available for viewing at orctv.org.

1. **Discussion Regarding Minutes** – Mr. Gorman explained that the committee received an Open Meeting Law Violation in reference to meeting minutes. He said that one of the requirements of responding to a complaint is to have a public discussion about what the complaint was and how it can be resolved. Mr. Gorman shared the Board & Committee Handbook and reviewed the section regarding meeting minutes. The committee discussed the process of recording minutes. Mr. Hills noted that the Attorney General has updated requirements for minutes since the Board/Committee Handbook was created. He read aloud the updated requirements. Mr. Gorman offered to poll the admins that are familiar with writing minutes to see if one of them would be able to assist.
2. **Sampling Update** – Mr. Halligan said that he and Mr. Munafo conducted a sample at 215 Front Street (Tabor Academy) and at the Sippican Healthcare Facility. Mr. Halligan said they are still awaiting results from the Sippican sample but have received the Front Street results. Mr. Munafo explained the results of the Front Street. The report is available upon

request. There was a discussion about conducting additional sampling including Sippican School and area restaurants.

3. **Review Part 2 Water Regulations Revisions** – Ms. Davis said most of the changes discussed at the previous meeting were incorporated. Some changes require consultation with the water engineering consultants. She handed out a draft of the Water Regulations for review. Ms. Davis said that she highlighted several parts of Section 1 since there are a lot of cross-over with the water and sewer regulations. She said these sections could be pulled out and included into a general section. These include pavement requirements and traffic requirements. Sections that should be included in this general document will need to be identified. There was a discussion on several items including construction hours and days, construction restrictions on weekends, and street opening permits. It was noted that definitions will need to be finalized at a future meeting.

The meeting was adjourned at 5:00pm.

Approved: February 5, 2026

Submitted by: John W. Hoagland

RCVD MARION TOWN CLERK
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