

CAPITAL IMPROVEMENT PLANNING COMMITTEE  
Minutes from the January 7, 2026 Meeting

This meeting was convened at 7:04 pm at the Barnabas Road Town House Annex.

Meeting Attendees:		
Dave Janik (CIPC Chair)	Richard Giberti (Citizen)	
Steve Nojeim (CIPC Clerk)	G.R. Pitman (Citizen)	
Debra Watson (CIPC Member)	John Hoagland (Select Board Member)	
Casey Barros (CIPC Member)		
Robin Shields (CIPC Member)		
Representatives Unable to Attend:		
Randy Parker (Select Board Representative)		

**Approval of Meeting Minutes**

Minutes from the meeting held on December 10, 2025 were approved.

**Discussion of Committee Rankings:**

The committee reviewed data compiled from the final individual ratings and rankings of all 40 project proposals submitted by the Town's department heads. There was much consistency in the Top- and Bottom-10 projects among committee members, though there were also differences that demonstrated the absence of "group-think."

Committee members discussed two of the "design projects" where points were given (or not given) for the outcome of the project if it were to be completed. While no changes in scores were requested for the FY'27 cycle, this topic will be discussed again as the CIPC prepares for FY'28. There was also discussion about removing the DPW Building Solar Array project due to the possibility of it being funded outside of the FY'27 capital budget. Mr. Janik will request a decision on that from Town Manager Gorman.

**Discussion of FY'27 10-Year Plan:**

The committee reviewed potential edits identified within the 10-year plan dated 12/9/25. Mr. Janik will share those findings with Mr. Gorman to help him update the plan.

**FY'27 Report to the Select Board:**

The CIPC's final report for FY'27 is due by January 30. Mr. Janik shared an initial draft of the report and asked committee members to reply via email with any suggested edits prior to our January 14 meeting, when the report will be approved.

**CIPC Leadership for FY'28:**

Mr. Barros formally proposed the nomination of Ms. Watson to become Chair for the FY'28 capital cycle. Ms. Watson agreed to be considered if Mr. Nojeim agreed to remain as Clerk. After Mr. Nojeim agreed, Ms. Watson's nomination was seconded and approved unanimously.

**Schedule of Upcoming CIPC Meetings**

Date	Department(s)	Location
Wed. Jan. 14 (7:00pm)	CIPC meeting to review/edit Report to the Select Board	Town House Annex

The meeting was adjourned at 7:56 pm.

Respectfully submitted,



Stephen J. Nojeim  
January 8, 2026