

Dear Applicant,

Your ORIGINAL document must be recorded. (Note: If you were represented by an engineer or architect, the original document is normally mailed to him/her and he/she will record it for you.) If you or your representative choose not to drive to the Plymouth County Registry of Deeds (directions attached), your document can be recorded by mail, using the attached letter as a guide. Their web site is: www.plymouthdeeds.org.

A current (as of January 19, 2011) fee schedule for both Registered (Land Court) and Unregistered land is attached.

The cost to record any Conservation Commission document, regardless of how many pages, is \$75.00 plus \$1.00 to stamp the recording information on the copy of your document, plus \$2.00 (or \$1.00 if Land Court land) for them to eventually return the ORIGINAL document to the Marion Conservation Commission (which I will then photocopy and return to you), for a total of \$78.00 (or \$77.00 if Land Court land).

By including a pre-stamped envelope addressed to the Marion Conservation Commission (2 Spring Street, Marion, MA 02738), they will immediately return the stamped COPY to us, so that you will be able to obtain any other necessary permits (from the Board of Health or Building Department) right away.

(Revised 01-19-2011)



TOWN OF MARION
2 SPRING STREET
MARION, MASSACHUSETTS 02738
Telephone (508) 748-3560; FAX (508) 748-6741
www.marionma.gov

DIRECTIONS TO THE PLYMOUTH COUNTY REGISTRY OF DEEDS

Plymouth County Registry of Deeds
50 Obery Street
Plymouth, MA 02360

John R. Buckley, Jr., Register
Telephone (508) 830-9200
Web site: www.plymouthdeeds.org



Plymouth County Registry of Deeds

We've moved!

The Registry of Deeds is in the NEW BUILDING

Located at 50 OBERY STREET in Plymouth

as of Monday, September 12, 2005.

Directions to the Plymouth Main Office

If coming from the North, take a left at the end of the ramp. Proceed under Route 3, bear right just before the next traffic signal (follow Hospital signs). The Sheriff's Agriculture Stand is just before the Registry's Access road. Turn right, then left, the building is on your left.

If coming from the South, bear right off the ramp, bear right just before the next traffic signal (follow Hospital signs). The Sheriff's Agriculture Stand is just before the Registry's Access road. Turn right, then left, the building is on your left.

NOTE: You will have to leave your original document at the Registry, so be sure to bring a copy of it with you for them to stamp their recording information on.

If you don't want to drive to the Registry to record your document, you can record it by mail using the "example letter" on the following page.

DATE: _____

FROM: _____

TO: Plymouth County Registry of Deeds
50 Obery Street
Plymouth, Massachusetts 02360

Telephone (508) 830-9200
www.plymouthdeeds.org

SUBJECT: D.E.P. File No. SE 041-_____

Gentlemen:

Please record the enclosed _____ (*fill in from the choices below) and return the enclosed copy of the permit, duly stamped by your office, to the Marion Conservation Commission at 2 Spring Street, Marion, MA 02738. A pre-stamped envelope addressed to the Marion Conservation Commission is enclosed for your convenience in returning the copy to the Marion Conservation Commission.

My check in the amount of \$78.00 (or \$77.00 if Land Court land) is enclosed to cover the cost of recording the original document, stamping the copy, and postage to return the original document to the Commission. My telephone number is noted on the check.

Thank you.

Yours truly,

Enclosures:

Check No. _____ made out to the Plymouth County Registry of Deeds
Original and one copy of the document
Pre-stamped envelope addressed to the Marion Conservation Commission, 2 Spring Street, Marion, MA 02738

*Document choices:

Order of Conditions
Extension Permit

Amended Order of Conditions
Certificate of Compliance



Plymouth County Registry of Deeds

Fee Schedule Registered (Land Court) and Unregistered

	Deeds or Easements	\$125
	Mortgages	\$175
	Foreclosure Deed with Affidavit	\$125
	Declaration of Trust	\$225
	Recording Decree in Land Court	\$100
	<u>Declaration of Homestead</u>	\$35
	Discharge of Mortgages	\$75
	Federal Tax Lien	\$5
	Betterment Assessments (Land Court)	\$75+
	+ \$5 for each additional affected Certificate	
	Municipal Lien Certificate	\$65
	Plans per sheet	\$75
	UCC Financing Statement, Amendment or Continuation, Assignment, Termination or Partial Release Statement	\$45
----->	<u>All Other Recordings</u> (Conservation documents)	\$75
PLUS	<u>Postage and Handling Fee for Unregistered Land</u>	\$2 per instrument*
OR	<u>Postage and Handling Fee for Registered Land & Electronic Recordings</u>	\$1 per instrument*

*As of July 1, 2008

PLUS Imprinting duplicate copies (supplied by customer) at the time of recording, \$1.00 per instrument.

Creating Certified copies of instruments at counter at time of recording \$1.00 per page.

Deeds Excise Tax

An Excise Tax of \$4.56 for each \$1,000.00 consideration stated on a deed or easement must be paid at the time of recording. For example, a deed of real estate for \$150,000 requires excise tax in the amount of \$684.00 along with the recording fee. There is no excise tax due where the consideration stated is \$100.00 or less.

Community Preservation Act

There is a surcharge fee on all documents recorded under Chapter 44B, Section 8, with the exception of Declaration of Homesteads. See Legislation Acts of 2000, Chapter 267, which amended Chapter 262, Sections 38 and 39. This legislation passed on December 13, 2000. This Surcharge is included in the Fees listed above.