

**MARION BOARD OF SELECTMEN  
WATER/SEWER COMMISSIONERS  
MEETING MINUTES  
March 18, 2014**

**MEMBERS PRESENT:** Jonathan Dickerson, Chairman  
Stephen Cushing  
Jonathan Henry

**ALSO PRESENT:** Paul Dawson, Town Administrator  
Jon Gregory, Tata & Howard  
Rob Zora  
Norm Hills  
Hamish Gravem  
Casimiro Barros  
Pamela Marean  
Chris Reagle (Sentinel)  
Jean Perry (Wanderer)  
Matthew Bernat (Sippican Week)  
Debra Paiva, secretary

The meeting was called to order at 7:00 p.m. in the Town House conference room. Mr. Dickerson announced that the meeting would be televised, video recorded by ORCTV, and audio recorded by Town of Marion staff. A list of the materials reviewed at the meeting will be attached to these minutes.

**Approval of Meeting Minutes – March 4, 2014, March 7, 2014**

Moved by Mr. Cushing and seconded by Mr. Henry to move the minutes of the March 4, 2014 and March 7, 2014 meetings. VOTE: 3-0-0

**ACTION ITEMS**

**One day all alcohol license – Music Hall - Marion Fireworks Committee Beach Party 7:00 p.m. – 11:00 p.m. (4/5/14)**

Moved by Mr. Cushing and seconded by Mr. Henry to approve. VOTE: 3-0-0

**One day all alcohol license – Marion Social Club – Chicken Barbecue 12:00 noon – 4:00 p.m. (4/13/14)**

Moved by Mr. Cushing and seconded by Mr. Henry to approve. VOTE: 3-0-0

**Discuss Police Chief's request regarding solicitation permit fee**

At the 2013 Special Town Meeting the Police Chief requested and Town Meeting approved, a bylaw regarding door to door solicitation permits for commercial purposes. The permits will be good for one year and Chief Miller is requesting that the selectmen approve a permit fee of \$20. Mr. Dawson explained that religious, non-profit and political organizations would be exempt. Moved by Mr. Henry and seconded by Mr. Cushing to move the request. VOTE: 3-0-0

## **APPOINTMENT**

### **Public Hearing – Wave Restaurant**

The public hearing was opened and was immediately continued to 7:05 p.m. on April 1 to allow notification of a day care located within 500' of the restaurant. No testimony was given.

## **ACTION ITEMS**

### **Discuss Building Commissioner's request regarding proposed fee increases**

The Building Commissioner has requested that the selectmen approve a plan review fee of \$25. Moved by Mr. Cushing and seconded by Mr. Henry to accept the Building Commissioner's recommendation. VOTE: 3-0-0

### **Appointments to the Marion Affordable Housing Trust (MAHT) – Michael Pierre, Jennifer Watson, Amy Wolfson**

The applications were submitted to the board at the previous meeting; the applicants were present at the most recent MAHT meeting.

Moved by Mr. Henry and seconded by Mr. Cushing to appoint Michael Pierre, Jennifer Watson, and Amy Wolfson to the Marion Affordable Housing Trust. VOTE: 3-0-0

### **Discuss Harbormaster request regarding full time position**

Mr. Dawson explained that the request, which is to combine two part time positions into one full time position, will not result in an increase to the budget. The costs related to health benefits would be supported through the department's revenue collection. The Harbormaster has discussed this with the Finance Committee and the position has been included in the upcoming budget. Mr. Cormier was present to answer any questions and explained how the cost will be paid.

Moved by Mr. Cushing and seconded by Mr. Henry to approve the harbormaster's request to add a full time position. VOTE: 3-0-0

## **APPOINTMENTS**

### **Robert Zora, Jon Gregory, PE – Discussion regarding water tank**

Mr. Zora and Mr. Gregory were present to describe the tank that the Water Committee recommends to replace the existing 2 million gallon tank at Great Hill. The proposed 1 million gallon tank is expected to last for 100 years.

Moved by Mr. Henry and seconded by Mr. Cushing to endorse the proposed style. VOTE: 3-0-0

## **ACTION ITEM**

### **Discussion regarding Grant Writer position**

The selectmen met with the Finance Committee on March 12 and agreed to continue the discussion at tonight's meeting. The Finance Committee has recommended that the position be abolished due to lack of revenue to cover the cost.

Mr. Dickerson said that many departments have submitted level service and level funded budgets and the selectmen's decision should be based on what's right for the Town.

Mr. Henry said the position should be maintained and suggested continuing with it for one more year before making a decision.

Mr. Cushing said the Board was previously told the position might not bear fruit right away. He agreed with Mr. Henry's recommendation to fund the position for one more year before making the decision.

Mr. Dickerson asked if the Board should go back to the Finance Committee and ask them to find the money in a different part of the budget and was told yes.

Mr. Dickerson said he understood the position has been in place for two years but the Town is not getting the bang for the buck.

Moved by Mr. Henry and seconded by Mr. Cushing to maintain the grant writer position as currently funded for one more year. VOTE: 3-0-0

#### **APPOINTMENT**

##### **Committee Update – Capital Improvement Planning Committee**

Chairman Norm Hills was present with members Hamish Gravem and Casimiro Barros. A report dated March 12, 2014 was reviewed and discussed. The report contained a prioritized list of 17 capital projects submitted for FY15 totaling \$2,784,000. Also contained in the report was a list of "out-year" planning projects for FY16, FY17, FY18, and FY19. The CIPC will be working with department heads and then submitting a ten year list to the Selectmen and Finance Committee. Prioritization of the DPW complex was discussed.

#### **TOWN ADMINISTRATOR REPORT**

##### **Discussion – Chapter 61A land, Map 2, Lot 19 (Eleanor Howland Trust)**

In July, 2012 the Board voted to not exercise the right of first refusal of 1533 square feet of Chapter 61A land located on Map 2, Lot 19. Prior to the vote the land was resurveyed, it was determined that the area was actually 2386 square feet, and the correct information was included in the plan but not in the letter that was sent to the selectmen. The discrepancy was discovered at the Registry of Deeds; Attorney Witten recommends that the selectmen be made aware of the error and vote to accept the change. A letter will then be issued to the property owner.

Moved by Mr. Henry and seconded by Mr. Cushing to approve the change. VOTE: 3-0-0

##### **Update – Phase 1A roadway improvement project**

Mr. Dawson announced that the area is being videotaped to establish pre-existing conditions, most of the Right of Entry forms have been received, and CDM Smith Resident Engineer Tim Ives will be contacting the property owners who have not returned their forms. The project might begin as early as next week.

##### **Update – FY2015 budget**

Mr. Dawson thanked the department heads who have worked with Finance Committee through the FY2015 budget process. He said the Finance Committee is near completion of the work and in the next week or two a special meeting will be scheduled to close the warrant.

The Board discussed efforts to avoid a Proposition 2 1/2 override or cutting services. Mr. Dickerson said this is an opportunity to contact the Planning Board and discuss the importance of attracting small businesses to Town.

**Update – Discussions with Standard & Poor bond raters**

Mr. Dawson participated in a conference call with Standard & Poor bond raters. The call was in response to the Town’s upgrade last year and was a monitoring call with the possibility of another upgrade.

**CORRESPONDENCE**

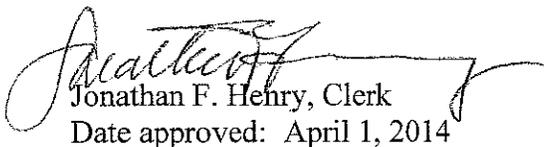
Reading of the correspondence was waived with the exception of the following:

#6 – Applications for appointment to Town House Committee - Mr. Dickerson requested that copies of the applications be sent to Mr. Cormier. It was agreed to leave open the deadline to submit applications.

#1 and #11 will be on April 1 meeting agenda.

Moved by Mr. Dickerson and seconded by Mr. Cushing at 8:20 p.m. to adjourn.

Respectfully submitted,

  
Jonathan F. Henry, Clerk  
Date approved: April 1, 2014

RECEIVED  
TOWN CLERK OF MARION, MA  
2014 APR - 3 A 9 07

**MARION BOARD OF SELECTMEN  
WATER/SEWER COMMISSIONERS**

**DOCUMENTS REVIEWED AT MEETING – March 18, 2014**

Meeting minutes – March 4, 2014, March 7, 2014

Report of the Capital Improvement Planning Committee

One day all alcohol license – Music Hall - Marion Fireworks Committee Beach Party 7:00 p.m. – 11:00 p.m. (4/5/14)

One day all alcohol license – Marion Social Club – Chicken Barbecue 12:00 noon – 4:00 p.m. (4/13/14)

Discuss Police Chief's request regarding solicitation permit fee

Discuss Building Commissioner's request regarding proposed fee increases

Requests for appointment to MAHT – Michael Pierre, Jennifer Watson, Amy Wolfson

Harbormaster request to add new position

Information regarding Chapter 61A land, Map 2, Lot 19

Letter from Volunteers at Sippican Elementary (V.A.S.E.) regarding 5K fundraiser May 4

Letter from Business and Professional Women/MA requesting Equal Pay Day proclamation

Letter from xfinity regarding Hispanic Channel information (03/04/14)

Letter from xfinity regarding annual license fee YE2013 and 2014 annual notice (03/07/14)

Plymouth County Retirement Board FY15 assessment

Applications for appointment to Town House Building Committee - Priscilla Ditchfield, John Rockwell, Evelyn Crocker, Meg Steinberg, Bill Saltonstall, Norman Hills, Wayne Mattson, Karen Kevelson, Robert Raymond, John Sweeney, Richard Giberti

Email from MMA regarding FY15 State budget (03/12/14)

Copy of letter from Building Commissioner regarding 20 Mansfield Avenue

ZBA request for comments – 54 South Street

ZBA request for comments – 41 Dexter Road

Letter requesting approval of street closure for Tabor Academy Commencement

Letter from ORCTV offering elected office candidates an opportunity to videotape statements

Invitation to ORCTV March 22 Annual Meeting

CIPC – 02/20/14 meeting minutes

ConCom 03/12/14 meeting agenda

Upper Cape School Committee 02/13/14 meeting minutes

Upper Cape School Committee 02/24/14 meeting minutes