

**MARION BOARD OF SELECTMEN
WATER/SEWER COMMISSIONERS
July 10, 2012**

MEMBERS PRESENT: Stephen Cushing, Chairman
Jonathan Henry
Jonathan Dickerson, Clerk

ALSO PRESENT: Paul Dawson, Town Administrator
Police Chief Lincoln Miller
Fire Chief Thomas Joyce
Deputy Fire Chief Steven Robbins
W. Dale Jones
Lee Dougall
William Saltonstall, Jr.
Mike DeCicco (Standard Times)
Jennifer Heshion (Sippican Week)
Katy Fitzpatrick (The Wanderer)
Debra Paiva, secretary

The meeting was called to order at 7:00 p.m. Mr. Cushing announced that the meeting would be televised, video recorded by ORCTV, and audio recorded by Town of Marion staff. A list of the materials reviewed at the meeting shall be attached to these minutes.

Approval of Meeting Minutes

Moved by Mr. Dickerson and seconded by Mr. Henry to approve the minutes of the June 19, 2012 and July 5, 2012 meetings. VOTE: 3-0-0

APPOINTMENTS

Council on Aging – Susan Schwager

Mrs. Schwager was present to update the Board of the services offered by the Council on Aging. The discussion included information regarding:

Tax relief available for low income property owners through the Marion Community Fund

Fuel assistance and Food Stamps

Transportation for shopping, events, medical appointments

Podiatry clinics

Meals on Wheels

Medical equipment free loan program

Housing applications for Littleneck Village and Marconi Village

Newsletter

Staff - Director (25 hours), Outreach Specialist (10 hours), 3 van drivers (40 hours, 22 hours, 10-15 hours)

Vehicles (2 COA vans, use of 1 Town-owned van when needed)

Possibility of public transportation

Mrs. Schwager had previously submitted two requests which were placed on the agenda as action items. The Board decided to take them out of order and address them while Mrs. Schwager was present.

#7 – A request to use the large room at 13 Atlantis Drive for a COA-sponsored low impact aerobics class on Mondays from 10:00 a.m. to 11:00 a.m. The Board had previously voted to allow the Natural History Museum use of the space for rain days during the summer - after discussion Mrs. Schwager said the aerobics class will not be held in the event of rain.

Moved by Mr. Henry and seconded by Mr. Dickerson to approve the use of the room.
VOTE: 3-0-0

#8 – A request for the Board's approval to change the status of the Outreach Specialist position to a contracted position with an hourly wage of \$17.73. There will be no change in responsibilities and the funds are in the budget.

Moved by Mr. Dickerson and seconded by Mr. Henry to approve the request. VOTE: 3-0-0

Fire Department/Emergency Medical Services – Chief Joyce, Deputy Chief Robbins
Chief Joyce and Deputy Chief Robbins were present to discuss the consolidation of the Fire Department and EMS. A memo from Chief Joyce dated July 10 was reviewed and the following issues were included in the discussion:

- The history of the organization and the efforts of its founders
- Changes made over the past year
- Use of Fire Department EMT's in the ambulance
- Enhancement of radio communications
- Interoperability of the departments
- Differences in the structure and chain of command of the two departments
- Proposed structure of merged department (Suppression Division, Medical Division)
- Financial benefits
- Current and proposed organizational charts
- Training
- Supply inventory system
- Availability of a captain to act as a supervisor
- Reactions of the staff to the proposed merger

Mr. Henry said there can be no lapses in service and the public has to be guaranteed a rapid response to emergency calls, whether for Fire or EMS. He commended Chief Joyce for his efforts.

Chief Joyce clarified that while the two EMS Deputy Director positions will be eliminated the individuals currently serving in those roles will still be members of EMS, serving in different roles.

He said from an administrative standpoint the biggest issue he faces is trying to provide fairness and equity to emergency responders, particularly on the EMS side. By providing

one umbrella by the merger, people will be placed where they should be within the organization.

Mr. Dickerson commended the Chief and his staff for the work. He thanked the staff for doing a great job over the years and said it was time to move forward with this.

When audience member Dale Jones asked to address the Board Chairman Cushing reminded him that any comments should be kept to the topic at hand, which would be the merger. Mr. Jones described the history of the organization and voiced concern for the proposal to merge the departments. When Mr. Jones asked a question regarding suspended personnel he was told that would not be discussed at this meeting. When he continued to discuss the issue Mr. Cushing advised him that his time to comment was up and requested that he relinquish the microphone. After Mr. Jones continued to speak he was escorted from the meeting.

Moved by Mr. Henry and seconded by Mr. Dickerson that the Board adopt the recommendation of the Fire Chief for the merger. The departments will be merged at 12:01 a.m. on July 15, 2012, according to the lines as expressed by the Fire Chief in this document that we have received which is dated July 10, 2012. VOTE: 3-0-0

Mr. Cushing extended his thanks to Fire Chief Joyce and to the founding members of EMS.

Habitat for Humanity – George McTurk

Mr. McTurk explained that a LIP application is being prepared for submission to DHCD for the construction of a Habitat home located at 185 Wareham Street. One of the documents required to be included in the application is a letter of support from the Selectmen. Mr. Dawson described the history of the project and the LIP process. Mr. McTurk described the proposed dwelling and explained how the family will be selected.

Moved by Mr. Henry and seconded by Mr. Dickerson to authorize the LIP and authorize the Chairman to sign the letter of support on behalf of the Board. VOTE: 3-0-0

ACTION ITEMS

Reappointments

Moved by Mr. Henry and seconded by Mr. Dickerson to approve the appointed officials and staff list as updated on July 10, 2012. VOTE: 3-0-0

Mr. Dawson said some of the committee members have not submitted the required paperwork and while their names are not included in the list he anticipates they will be ready for reappointment at a future meeting.

One day all alcohol license – Marion Social Club – Family Party July 21, 2012, 6:00 p.m. – Midnight

Moved by Mr. Henry and seconded by Mr. Dickerson to approve. VOTE: 3-0-0

Water Commitment - \$1698.86 – Final Readings (6/27/12)

Moved by Mr. Dickerson and seconded by Mr. Henry to approve. VOTE: 3-0-0

Water Commitment - \$8098.28 – Misc. Bills (6/27/12)

Moved by Mr. Dickerson and seconded by Mr. Henry to approve. VOTE: 3-0-0

Request to allow outside watering – Wilfrid Dudevoir

Mr. Dudevoir, a resident of Rochester, is requesting approval to water a small area of his yard twice a day for three weeks. The Board has approved similar requests in the past.

Moved by Mr. Henry and seconded by Mr. Dickerson to approve the request. VOTE: 3-0-0

First Congregational Church Summer Fair Committee street closure request - July 28, 2012, 8:00 a.m. – 2:00 p.m.

Moved by Mr. Henry and seconded by Mr. Dickerson to approve the request. VOTE: 3-0-0

Music Hall Advisory Committee’s recommendation to accept donation of portable sound system

An anonymous donor has offered to purchase a portable sound system for the Music Hall. The Music Hall Advisory Committee recommends that the donation be accepted.

Moved by Mr. Henry and seconded by Mr. Dickerson to accept the generous gift of loud speakers and equipment. VOTE: 3-0-0

TOWN ADMINISTRATOR

One day alcohol licenses/Music Hall

Review of the Town’s insurance policy revealed that one day alcohol licensees are not required to provide proof of insurance for their events. Also lacking is an indemnification clause on the rental contract. This will be placed on the next meeting’s agenda and the Music Hall Advisory Committee will be forwarded a copy of Mr. Dawson’s memo.

Building Commissioner Certification update

Scott Shippey has passed all of the Building Commissioner Certification exams. Mr. Dawson described Mr. Shippey’s efforts to become certified and extended his congratulations. It was agreed that a letter of congratulations will be sent from the Board and a copy of the letter will be placed in his personnel file.

Town Administrator vacation

Mr. Dawson will be on vacation from Monday, July 16 until Monday, July 23. He told the Board he will be available by cell phone in case of an emergency.

Appointed Committee Handbook

The current handbook is in the process of being updated; a draft will be provided to the Board at the next meeting for review and consideration. Trainings regarding the Open Meeting Law and the rules of the State Ethics Commission were discussed.

Update – Employee and Committee Recognition Events

The events will be held Thursday, July 12.

August meetings

The Board’s August meetings will be held in the Police Station conference room.

CORRESPONDENCE

The following correspondence items were read and briefly discussed.

#3 – Letter from Mr. Ludes regarding use of the private parking lot at the General Store

This will be placed on the August 7 meeting agenda as a discussion item.

#10 – Division of Marine Fisheries Shellfish Propagation Permit No. 3749 (Bryant Brothers Shellfish)

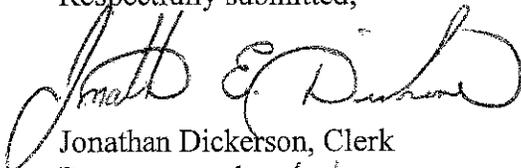
The permit has been issued by the DMF; however, there is an appeal of the permit.

#11 – Letter from MOSAC announcing \$50,000 Grassi Bog restoration grant

The letter announcing the grant was read into the record.

Moved by Mr. Dickerson and seconded by Mr. Henry at 9:00 p.m. to enter into Executive Session for the following purposes: 1. To discuss strategy with respect to litigation; 2. To discuss confidential, competitively-sensitive information provided in the course of activities related to the distribution of electric power and energy; 3. To discuss strategy related to negotiations with non-Union personnel; 4. To discuss strategy with respect to collective bargaining. The Board will not be returning to regular session. A roll call vote was taken with all members voting aye. VOTE: 3-0-0

Respectfully submitted,



Jonathan Dickerson, Clerk

Date approved: 8/1/12

2012 AUG - 8 - 90V 710Z

TOWN CLERK OF MARION MA
RECEIVED

**MARION BOARD OF SELECTMEN
WATER/SEWER COMMISSIONERS
July 10, 2012**

DOCUMENTS REVIEWED AT MEETING

Meeting minutes – June 19, 2012, July 5, 2012
Memo from Chief Joyce regarding merger of Fire Department and EMS (7/10/12)
Memo from Affordable Housing Trust regarding 185 Wareham Street LIP application (7/10/12)
List of officials for reappointment (updated 7/10/12)
One day all alcohol license – Marion Social Club, July 21, 4:00 p.m. - midnight
Water Commitment - \$1698.86 (6/27/12)
Water Commitment - \$8098.28 (6/27/12)
Request to allow outside watering – Wilfred Dudevoir
First Congregational Church Summer Fair Committee request to close street 8:00 a.m. – 2:00 p.m. July 28, 2012
Council on Aging request for use of 13 Atlantis Drive (7/2/12)
Council on Aging request to change status of Outreach Specialist position (6/29/12)
Music Hall Advisory Committee's recommendation to accept donation of portable sound system (7/5/12)
Memo from Mr. Dawson regarding Music Hall rental contract (7/10/12)
Copy of letter to Building Commissioner Scott Shippey regarding test scores (6/25/12)
Copy of Educational Channel Agreement between ORCTV and ORR as of July 2, 2012
Notice to abutters regarding Notice of Intent filed with Conservation Commission regarding Map 9, Lots 20W & 35A, River Road (undated)
Letter from Buzzards Bay Coalition regarding 2011 State of Buzzards Bay report (6/13/12)
Letter from John Ludes regarding use of private parking lot at the General Store (6/26/12)
Conservation Commission Determination of Applicability regarding Washburn Park Road (6/28/12)
ZBA request for comments regarding 5 Main Street (6/29/12)
ORCTV/ORR Educational Channel Agreement
ZBA decision regarding 294 Front Street
ZBA decision regarding 12 Hartley Lane
ZBA decision regarding Baywatch Realty Trust
Division of Marine Fisheries Shellfish Propagation Permit No. 3749 (Bryant Brothers Shellfish)
Letter from MOSAC announcing \$50,000 Grassi Bog restoration grant (letter received 7/6/12)

AGENDAS & MEETING MINUTES RECEIVED FROM OTHER BOARDS & COMMISSIONS

Upper Cape High School Committee meeting minutes (5/10/12)
Marion Tree/Parks Committee meeting minutes (6/25/12)
CIPC meeting minutes (6/7/12)
Fourth of July Parade Judge's sheet (provided by R. Hunt)