

**MARION BOARD OF SELECTMEN
WATER/SEWER COMMISSIONERS
June 19, 2012**

MEMBERS PRESENT: Stephen Cushing, Chairman
Jonathan Henry
Jonathan Dickerson, Clerk

ALSO PRESENT: Paul Dawson, Town Administrator
Police Chief Lincoln Miller
Fire Chief Thomas Joyce
Harbormaster Michael Cormier
Ryan Miller
Brad Morse
Naida Parker
Rob Zora
Dean Lavoie
Bill Marvel
Eunice Manduca
Mike DeCicco (Standard Times)
Jennifer Heshion (Sippican Week)
Katy Fitzpatrick (The Wanderer)
Chris Reagle (The Sentinel)
Debra Paiva, secretary

The meeting was called to order at 7:00 p.m. Mr. Cushing announced that the meeting would be televised, video recorded by ORCTV, and audio recorded by Town of Marion staff. A list of the materials reviewed at the meeting shall be attached to these minutes.

Approval of Meeting Minutes

Moved by Mr. Henry and seconded by Mr. Dickerson to approve the minutes of the June 5, 2012 meeting. VOTE: 3-0-0

Appointment - Rochester Board of Selectmen

Rochester Selectmen Brad Morse and Naida Parker and Town Administrator Richard LaCamera were present for this discussion. Mr. LaCamera explained that the Town of Rochester would like to connect 5 homes on Mary's Pond Road to Town Water; the request is to extend the existing water line 1200'. The proposed 8" water line will tap into the 12" water main and an as-built plan will be provided when the work is complete. Mr. Dickerson asked if the 8" line will be sufficient for future extension and was told yes. Moved by Mr. Henry and seconded by Mr. Dickerson to approve the request. VOTE: 3-0-0

ACTION ITEMS

Reappointments

Mr. Dawson said some of the committee members have not responded to the requests; it was agreed to postpone the committee reappointments until the next meeting.

Police Department reappointments

The Board reviewed a memo submitted by Chief Miller listing the police department staff due for reappointment.

Moved by Mr. Henry and seconded by Mr. Dickerson to approve the list as constituted by the Chief of Police dated June 18, 2012. VOTE: 3-0-0

One day all alcohol license – Benjamin D. Cushing VFW Post #2425 – Birthday Party June 23, 2012, 3:00 p.m. – 9:00 p.m.

Moved by Mr. Henry and seconded by Mr. Dickerson to approve. VOTE: 3-0-0

Water Commitment - \$2079.37 – Water Bill (6/5/12)

Moved by Mr. Dickerson and seconded by Mr. Henry to approve. VOTE: 3-0-0

Water Commitment - \$1,432,224.38 – Semi-Annual Water & Sewer Billing (5/17/12)

Moved by Mr. Dickerson and seconded by Mr. Henry to approve. VOTE: 3-0-0

Request of Treasurer/Collector Gary Carreiro for vacation carryover

Mr. Carreiro requested approval to carry over 2.5 vacation days to FY13.

Moved by Mr. Henry and seconded by Mr. Dickerson to approve. VOTE: 3-0-0

Request of Building Commissioner Scott Shippey for vacation carryover

Mr. Shippey requested approval to carry over 5 vacation days to FY13.

Moved by Mr. Dickerson and seconded by Mr. Henry to approve. VOTE: 3-0-0

One day all alcohol license – Marion Social Club – Chicken Barbecue, July 8, 2012, 12 noon – 4:00 p.m.

Moved by Mr. Henry and seconded by Mr. Dickerson to approve. VOTE: 3-0-0

Water Commitment - \$3201.87 – Final Readings (6/13/12)

Moved by Mr. Dickerson and seconded by Mr. Henry to approve. VOTE: 3-0-0

Discussion – July meetings

Traditionally the Board meets one time in the month of the July; Mr. Dawson recommended the meeting be held on July 10.

Moved by Mr. Henry and seconded by Mr. Dickerson to change the usual meeting schedule for July from the first and third Tuesday to Tuesday, July 10. VOTE: 3-0-0

Appointment – Discussion with Chief Miller, Chief Joyce, Harbormaster Cormier regarding meetings with public safety agencies

This is the first in a series of meetings to bring the Board up to date on the activities of the Town departments. The following topics were included in the discussion:

Police Department

All officers have completed State-required Emergency Medical Dispatch training.

Approximately \$83,000 in grants has been secured

Bullet-proof vests have been replaced

State certification and accreditation process has been initiated
Traffic education and enforcement has been increased

Emergency Management

Preparing for new hurricane season

Harbormaster

Preparation for the 2012 season
Renovations at the YSI Buildings
New floats at Old Landing
Shellfish Propagation Program
Applications for two grants (\$100,000, \$60,000)
Aquaculture permits

Fire Department

Introduction of full time firefighter/paramedic Ryan Miller
Call volume
Station maintenance program
Condition of apparatus
Status of equipment
Personnel training programs

Emergency Medical Services

32 members (1 director, 5 paramedics, 26 EMTs), including 18 Fire Department staff
(1 director, 5 paramedics, 26 EMTs)
Maintenance and status of equipment
Adoption of EMS uniforms and badges
Training programs
Installation and use of ambulance computers
Cohesive working relationship between EMS and the Fire Department

Mr. Henry commended the public safety departments for the high level of service and thanked Mr. Dickerson for suggesting this series of meetings.

Appointment – Dean Lavoie, Bill Marvel – Beverly Yacht Club – Discussion regarding Buzzards Bay Regatta

Mr. Lavoie and Mr. Marvel were present to request approval to use Island Wharf on August, 3, 4, and 5 for the Buzzards Bay Regatta. They have met with the Harbormaster, Coast Guard, and Police Chief; Chief Joyce said he was aware of the event.

Moved by Mr. Henry and seconded by Mr. Dickerson to allow the utilization of the Island Wharf area with the cooperation of the Harbormaster and other public safety agencies. VOTE: 3-0-0

Appointment – John Rockwell, Bernie Taber – Contracts for the restoration of the Grassi and Goldovitz bogs

NOTE: This was on the agenda as a correspondence item but due to time constraints it was discussed at tonight's meeting.

Mr. Rockwell and Ms. Taber submitted contracts for the restoration of the Goldovitz (purchased by the Board of Selectmen) and Grassi (purchased by the Open Space Acquisition Commission) bogs. The restoration will consist of repair of water control structures and there is no plan to drain the bogs.

Moved by Mr. Dickerson and seconded by Mr. Henry to authorize Town Administrator Paul Dawson to sign the contract for the Goldovitz bog on behalf of the Board of Selectmen. VOTE: 3-0-0

Request of Town Administrator to carry over vacation time

Mr. Dawson requested approval to carry over 40 hours of vacation time to FY13.

Moved by Mr. Henry and seconded by Mr. Dickerson to allow the Town Administrator to carry over the vacation time requested. VOTE: 3-0-0

Request for Water Abatement – 195C Converse Road

Richard and Julie Neal requested an abatement of the most recent water bill for 195C Converse Road. A memo from Mr. Zora contained the following information:

When the water meter was read in February 2012 Water Department staff noted high water consumption.

An attempt to contact the property owners was unsuccessful as the telephone was disconnected. They were notified of the high usage by mail and advised to check for leaks.

A plumbing contractor discovered and corrected a leak.

Automatic Meter Reading System Reports were done to and confirmed the repair and also that there were no further leaks.

The Department of Public Works could not recommend a refund of the bill.

Moved by Mr. Dickerson and seconded by Mr. Henry that the request be denied. VOTE: 3-0-0

Credit Memorandum – 202 Spring Street - \$1329.35 (5/30/12)

Moved by Mr. Henry and seconded by Mr. Dickerson to approve. VOTE: 3-0-0

Credit Memorandum – Front Street - \$50 (5/30/12)

Moved by Mr. Henry and seconded by Mr. Dickerson to approve. VOTE: 3-0-0

Credit Memorandum – 441 Front Street - \$2526.95 (5/30/12)

Moved by Mr. Henry and seconded by Mr. Dickerson to approve. VOTE: 3-0-0

Disclosure of Appearance of Conflict of Interest

NOTE: Mr. Dickerson recused himself and left the room prior to the discussion.

Recreation Director Jonathan Dickerson has filed a disclosure of appearance of conflict of interest indicating that his niece was hired as a Recreation Department lifeguard. The entire hiring process was done by the Recreation Committee, not the director.

Moved by Mr. Henry and seconded by Mr. Cushing to approve the disclosure submitted by Recreation Director Dickerson. VOTE: 2-0-0

NOTE: Subsequent to the vote being taken Mr. Dickerson entered the room and rejoined the meeting.

TOWN ADMINISTRATOR

Consolidation of Fire Department/EMS

A memo from Mr. Dawson and Chief Joyce recommending the consolidation of the two departments was discussed. The Board members voiced support for the consolidation but agreed that a formal presentation showing the organizational structure was needed prior to a final decision.

Update – Employee and Committee Recognition Event

The date of the event will be announced when once the plans have been finalized.

YSI Rental

Mr. Dawson has been contacted by a private party interested in renting space on the second floor of the YSI building. The space will be used for fitness boot camp classes. The Town's insurance advisor has provided information regarding coverage requirements. After discussion it was agreed that Mr. Dawson will work on a rental agreement with the interested party.

Press release

A press release regarding Marion ZBA vs. Tabor Academy was read into the record.

Exceptional assistance - DPW

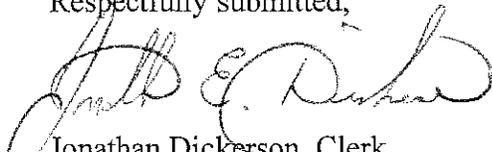
A memo from Chief Joyce describing exceptional assistance from DPW staff was read into the record. Mr. Dickerson requested that copies of the memo be placed in the personnel files of Superintendent Zora and equipment operator Heath Harriman.

CORRESPONDENCE

The following correspondence items were read and briefly discussed.

Moved by Mr. Dickerson and seconded by Mr. Henry at 9:00 p.m. to adjourn. VOTE: 3-0-0

Respectfully submitted,



Jonathan Dickerson, Clerk
Date approved: 7/10/12

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RECEIVED
TOWN CLERK OF MARION MA

**MARION BOARD OF SELECTMEN
WATER/SEWER COMMISSIONERS
June 19, 2012**

DOCUMENTS REVIEWED AT MEETING

Meeting minutes – June 5, 2012
Memo from Chief Joyce reporting status of Fire Department and EMS (6/19/12)
Memo from Chief Miller requesting reappointment of Police Department staff (6/15/12)
One day all alcohol license – VFW #2545, June 23, 3:00 p.m. – 9:00 p.m.
Water Commitment - \$2079.37 (6/5/12)
Water Commitment - \$1,432,224.38 (5/17/12)
Request of Treasurer/Collector G. Carreiro to carry over vacation time
Request of Building Commissioner S. Shippey to carry over vacation time
One day all alcohol license – Marion Social Club, July 8, 12:00 noon – 4:00 p.m.
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Request for water abatement – 195C Converse Road
Credit Memorandum – 202 Spring Street - \$1329.35
Credit Memorandum – Front Street - \$50
Credit Memorandum – 441 Front Street - \$2526.95
Disclosure of Appearance of Conflict of Interest
Memo from Town Administrator regarding consolidation of Fire Department and EMS
Press release regarding Tabor Academy vs. ZBA
ZBA Notice of Decision – 19 Shawondasse Road (5/22/12)
ZBA Notice of Decision – 17 Maple Avenue (5/22/12)
Letter from Division of Marine Fisheries regarding Sippican Inner Harbor (6/1/12)
Letter from Division of Marine Fisheries regarding Lower River (6/1/12)
Email regarding FIOS TV notice (6/5/12)
Email and letter from Senator Pacheco regarding EEE public briefing (6/7/12)
Memo – Reorganization of Mattapoissett Board of Selectmen (6/11/12)
Copy of Recreation Department ConCom RDA – Washburn Park Road (6/11/12)
Letter from xfinity regarding digital network enhancement
Copy of letter from Roy Wingate regarding condition of VFW sign (6/14/12)
ZBA Notice of Decision – 806 Mill Street (6/12/12)
Grassi bog restoration contract
Goldovitz bog restoration contract
Request to allow outside watering – Wilfred Dudevoir
Memo from Affordable Housing Trust regarding search for new members (6/18/12)

**AGENDAS & MEETING MINUTES RECEIVED FROM OTHER BOARDS &
COMMISSIONS**

CIPC Meeting Minutes (5/3/12)
Planning Board reorganization memo (6/5/12)
ConCom meeting agenda (6/13/12)
CIPC revised meeting schedule (6/11/12)
ConCom meeting agenda (6/27/12)