

**MARION BOARD OF SELECTMEN
WATER/SEWER COMMISSIONERS
March 20, 2012**

MEMBERS PRESENT: Jonathan Henry, Chairman
Stephen Cushing, Clerk

MEMBERS ABSENT: Roger Blanchette

ALSO PRESENT: Paul Dawson, Town Administrator
Vin Malkoski
Elizabeth Leidhold
Carol Sanz
Mike DeCicco (Standard Times)
Katy Fitzpatrick (Wanderer)
Jennifer Heshion (Sippican Week)
Chris Reagle (Sentinel)
Debra Paiva, secretary

The meeting was called to order at 7:02 p.m. Mr. Henry announced that the meeting would be televised, video recorded by ORCTV, and audio recorded by Town of Marion staff. A list of the materials reviewed at the meeting shall be attached to these minutes.

Approval of Meeting Minutes

Moved by Mr. Cushing and seconded by Mr. Henry to approve the minutes of the March 6, 2012 and March 16, 2012 meetings. VOTE: 2-0-0

ACTION ITEMS

Water Commitment – New Service - \$525.00 (3/5/12)

Moved by Mr. Cushing and seconded by Mr. Henry to approve. VOTE: 2-0-0

Water Commitment – Final Readings - \$635.72 (3/5/12)

Moved by Mr. Cushing and seconded by Mr. Henry to approve. VOTE: 2-0-0

Water Commitment – Final Reading - \$447.64 (3/7/12)

Moved by Mr. Cushing and seconded by Mr. Henry to approve. VOTE: 2-0-0

One day all alcohol license – Marion Social Club – Family Party, 12:00 noon – 8:00 p.m. (03/25/12)

Moved by Mr. Cushing and seconded by Mr. Henry to approve. VOTE: 2-0-0

Marion Natural History Museum request for use of YSI/Marconi Building

Vin Malkoski and Elizabeth Leidhold were present on behalf of the Natural History Museum. They are requesting a portion of space in the YSI/Marconi Building for classroom and storage use.

Mr. Dawson asked what would be stored in the building; Ms. Leidhold said several large seine nets, buckets, equipment. No electrical equipment other than microscopes is proposed to be used. Ms. Leidhold was told that a permanent use for the building has not yet been determined.

Moved by Mr. Cushing and seconded by Mr. Henry to approve the request. VOTE: 2-0-0

Authorize Town Administrator to sign CDM Smith contract for Design and Permitting Infrastructure Improvements for South Street, Ryder Lane, and a portion of Spring Street

Authorize Town Administrator to sign CDM Smith contract for Conceptual Design and report for Village Loop Roadway Improvements (including system improvements)

It was agreed to table both items until the April 3 meeting, when Mr. Blanchette will be present.

TOWN ADMINISTRATOR REPORT

Discussion – Road improvements for Baywatch project

The following items were discussed:

Accepting the proposed (approximately one half mile) road from Front Street to the rotary/turnaround as a public road

Roadway design requirements

School bus stops

Alternate exits for emergency vehicles

Cooperative atmosphere between the developer and Boards

Removing 2' from the 6' proposed sidewalk and adding it to the proposed roadway

Emergency vehicle use of the bike path

Town Administrator evaluation

Each selectman has been provided an evaluation form. Once the forms have been completed and returned to the Chairman the data will be compiled into one final document and discussed.

FY2011 Audit report

The final audit report for FY11 has been received from the Town's independent auditors. There were no issues to report; there was some discussion regarding how the Town reports the OPEB, and the auditors recommend a formal agreement between the Town and library.

Hydrant status update

A hydrant status update was discussed; replacements have been ordered for the two hydrants that remain out of service. It was agreed that Mr. Zora will be invited to the April 17 meeting to discuss ongoing maintenance of the hydrants.

Audience Questions

CDM Smith Contracts

Carol Sanz asked if the proposed contract for CDM Smith was for work already done and was told no. Mr. Dawson said the purpose of the second contract was to create a preliminary conceptual design and report that will provide more information about the roadway improvements plan.

Town House Advisory Committee

Mrs. Sanz asked about a recent meeting regarding the Town House Advisory Committee. She was told that the Committee will continue under the original charge and bring a short list of ideas to a future Town Meeting.

Lighting at Music Hall

Mrs. Sanz asked if information has been received regarding the lighting at the Music Hall; no information has been received at this time.

CORRESPONDENCE

The following correspondence items were reviewed.

Copy of letter from MassHousing regarding Marion Village Estates (3/7/12)

A copy has been forwarded to Attorney Witten. The number of affordable units was discussed.

Proposed Old Landing Boat Slip Rules & Regulations

Proposed Council on Aging Transportation Procedure

These will be action items at the April 3 meeting. The Harbormaster and the Council on Aging Director will be in attendance at the meeting.

EXECUTIVE SESSION

Moved by Mr. Cushing and seconded by Mr. Henry at 8:05 p.m. to enter into Executive Session to conduct strategy in preparation for negotiations with non-Union personnel and for strategy related to ongoing litigation, after which the Board will not be returning to regular session. A roll call vote was taken with both members voting aye.

Respectfully submitted,



Stephen Cushing, Clerk

Date approved: 4/3/12

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DOCUMENTS REVIEWED AT MEETING

Meeting minutes – March 6, 2012, March 16, 2012
Water Commitment – New Service - \$525 (3/5/12)
Water Commitment – Final Readings - \$636.72 (3/5/12)
Water Commitment – Final Reading - \$447.64 (3/7/12)
One day all alcohol license – Marion Social Club – Family Party 12:00 noon – 8:00 p.m.
(3/25/12)
Marion Natural History Museum request for use of YSI/Marconi Building
Memo from Mr. Dawson regarding CDM Smith contract approval request (3/19/12)
Town Administrator evaluation form
Memo from Mr. Zora regarding hydrant repairs/replacement (3/20/12)
Letter from Comcast regarding xfinity Signature Support (3/1/12)
Letter from Comcast regarding payment of 2011 Annual License fee (3/8/12)
Email from ORCTV regarding Spring PSA Shoot Days (3/8/12)
Letter from Department of Agricultural Resources requesting appointment of Inspector of
Animals (3/7/12)
Copy of letter from MassHousing regarding Marion Village Estates (3/7/12)
Letter from Todd Zell regarding renovations at The Wave Restaurant (3/12/12)
Release notification form – 406 Wareham Street (3/8/12)
Proposed Old Landing Boat Slip Rules and Regulations
Proposed Council on Aging Transportation Procedure
Upper Cape Technical School Committee meeting minutes (2/9/12)
Upper Cape Technical School Committee meeting minutes (2/27/12)